

Northland Training Coalition  
Minutes  
March 17, 2011

Attended:

Penny Linder/NTC  
Charles Washburn/DDRB  
Kimberly Gier/CCI  
Janice Tilman/PCBS  
Dale Herrick/IMMAC  
Sherry Summers/VSI  
Betsy Keleher/MWCC-CEAD

RECAP FROM LAST MEETING January 13, 2011

- The Northland Training Coalition website is up. [www.northlandtrainingcoalition.org](http://www.northlandtrainingcoalition.org). It is password-protected, use the same username and password for the "Agency Site" and "Calendar" sections. Username: NTCcalendar  
Password: NTCcalendar
- New Address for Penny Linder @Northland Training Coalition: PO Box 7344 KCMO 64116 phone and fax number still the same, 816-437-8229.
- NTC Meetings are quarterly now and times have changed to 9:00am instead of 9:30a.
- Instructor Concerns: Canceling classes at last minute; keeping with class rotation.
- New CPR/FA instructor: TCMH (Emily Denny): (update: scheduled to teach a training in April)
- Lost two instructors: TCMH (Amber Bosley) & Triality (Danielle Palmer)
- Possibly having a fee schedule for classes depending on Level of participation: Could possibly charge a fee for No-Shows-Janice will research the implications.
- Look for additional nurses for Med training: (update: Community Choice could be an option for Med training for a fee for students-CCI has a new nurse who will attend training)
- Classroom sizes: (update: KCRO has changed Med Admin class size back to 12 seats)

INFORMATION OR DISCUSSION FROM TODAY'S MEETING

- College of Direct Support: Has revised "Intro to DD" program: Penny has made these revised courses available. Uncompleted courses have been deleted from participant's curriculum. (update: Penny has made it available for agencies as "New Intro to DD")
- Group discussed having different levels of Agency participation to training classes:
  - A. Charles Washburn suggested Janice sending out a proposal letter charging \$50.00 per person per day depending on what level below they participate in. Have it effective 7/1/11
    1. Level I: (agencies who provide In Kind instructors and training site-NO FEE)
    2. Level II: (agencies who use training without In Kind-charged a fee)
  - B. Make checks "Payable to PCBS" but have them mailed to Penny at NTC to keep track of.
- Schedule classes 15 minutes earlier to ensure everyone is on time and class begins on time.
- Agencies could notify Penny on what their training needs are and schedule classes accordingly. Example: Immacolata could let Penny know they have 8 people who need CPI refresher and 5 people who need CPR/FA
- Next meeting: Thursday June 16, 2011 @ 9:00am Maple Woods Community College Room 112

